



3216 Spottswood St. #115  
Raleigh, NC 27615  
919-500-2013  
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Role Description: Non-CDL Driver/Mover

Primary Responsibilities:

- 1) Drive a 26-foot moving truck to load and unload items to clients or businesses in a safe, timely manner.
- 2) Perform pre-departure inspection of truck and report any mechanical issues to Operations Manager.
- 3) Upon completion of the delivery, perform inspection of the truck. Clean the cab and box. Fill gas tank.
- 4) Assist with loading and unloading items from the vehicle during the pick-up and delivery process.
- 5) Review orders before and after delivery to ensure that order has been completed, any changes have been reported to immediate supervisor or Operations Manager, and the customer is satisfied.
- 6) Provide excellent customer service, answering questions, and serving as a positive representative of Crabtree Family Moving & Storage.
- 7) Report any damage to truck or property immediately to crew chief or the Operations Manager.
- 8) Abide by all transportation laws. Maintain a safe driving record. Report any moving violations or parking violations immediately to Operations Manager.

Requirements:

- 1) Valid driver's license issued by State of North Carolina. Commercial Driver's License is not necessary for this role.
- 2) Clean driving record preferred.
- 3) Willingness to adhere to assigned routes, schedules, safety procedures, and transportation laws.
- 4) Strong time management and customer service skills.
- 5) Willingness to work as a member of a team.
- 6) Ability to lift and carry up to 50 lbs.
- 7) Ability to stand, walk, and navigate stairs for extended periods of time.
- 8) Must refrain from use of or being under the influence of alcohol and other substances while on the job.

Compensation:

Minimum hourly rate starting at \$15/hour, depending on experience

